



# Laurel Highlands Outdoor Center

PO Box 107, 4 Sherman St ~ Ohiopyle, PA 15470 ~ [www.laurelhighlands.com](http://www.laurelhighlands.com)

Dear Applicant,

Thank you for your inquiry of employment with Laurel Highlands Outdoor Center. The following is a brief description of the positions available.

**Outdoor Retail Clerk** – Interact with customers on selections of merchandise; assist customers checking in for rental equipment and river tours; will train but knowledge of outdoor sports, ie. hiking, biking, water-sports, is helpful; experience with cash register, computer, inventory, and sales experience is also helpful, but not necessary; must have enthusiastic personality and be available weekends.

**Check-in Clerk** – Greet and check-in guided raft tour customers; assist customers prior to and after river tours with sales, foul weather gear, photos, and videos; will train, but experience with cash register, inventory, sales, and cash register is helpful, but not necessary; must have enthusiastic personality and be available weekends.

**Customer Service Representative** – Interact with customers via the telephone in a friendly and helpful manner within a fast-paced office; will train, but experience with typing, filing, computer, and other general office duties is helpful; must have good communication skills and be available to rotate weekends. Full and part-time positions are available as well as evening shifts.

We here at Laurel Highlands Outdoor Center also work very closely with the Ohiopyle House Café. The Café is located directly across from the Yough River Bike Trail and serves lunch and dinner. The following is a description of positions available.

**Wait Staff /Host/Cooks/Chef** – The Ohiopyle House Café is seeking outgoing people to fill various restaurant-related positions. Full-time and part-time positions are available starting in May. Employment opportunities are available for workers at Laurel Highlands Outdoor Center to fill evening or part-time positions. Please call 724-329-1122 or call Laurel Highlands Outdoor Center for more information.

**Bar Tenders** – The Ohiopyle House Cafe also operates the Mariettaville Tavern in Ohiopyle. The Tavern is looking for fun energetic people to tend bar and wait tables. The Tavern serves the largest selection of domestic and imported beers in Ohiopyle and it is the only bar "on the mountain" that serves frozen drinks. Please call 724-329-1122 or call Laurel Highlands Outdoor Center for more information.

Ohiopyle is a beautiful place to work. And, while working for Laurel Highlands, you will be eligible to receive staff discounts in our Outdoor Center, complimentary raft trips, and the opportunity to learn kayaking, climbing and many other outdoor sports. Housing is also available for full time employees. We are a seasonal business and usually operate April – October. Please feel free to call 1-800-472-3846 for more information!

We look forward to hearing from you!

Tammy Nicholson  
Office Manager