

IMPORTANT REMINDERS

- ☞ Inform your group of payment required and their due dates. Stress to your group the importance of notifying you of changes immediately, and make everyone aware of the refund policy.
- ☞ A 50% deposit is due 10 days from the day you make your reservation. If a deposit is not received within 10 days, your reservation will be cancelled.
- ☞ Balance is due 30 days prior to your rafting date.
- ☞ VISA, Master Card, Discovery Card, American Express, Personal Checks and Money Orders are accepted on all reservations. If you are making your reservation within 30 days of your rafting tour, a full payment is due immediately. **NO PERSONAL CHECKS** will be accepted during this 30 day time period.
- ☞ Payments on your reservation can be made several different ways. You can mail checks or money orders, call our office with a credit card number, or make payments with a credit card online at www.laurelhighlands.com.
- ☞ Agreement to Participate and Affirmation of Liability Release form **MUST** be signed by parent or legal guardian for those members who are under age 18. We reserve the right to refuse any participant without this signed consent form.
- ☞ We are happy to answer any questions your group members may have about the reservation, but we will not allow them to make changes or payments. This can only be done by you.
- ☞ **Refund Policy:** NO REFUNDS FOR LATE ARRIVALS, NO SHOWS OR LATE CANCELLATIONS. A refund or reschedule will be made **ONLY** if we are notified three weeks prior to your trip date. All cancellations or rescheduling **PRIOR** to this time will be charged 10% of the total cost.
- ☞ We reserve the right to cancel or reschedule any tour to an alternate section of the river or to a different river if conditions warrant this action.

☞ Make checks or money orders payable to:

1-800-4RAFTIN (472-3846)
www.laurelhighlands.com
email: 4raftin@laurelhighlands.com

**Laurel Highlands
River Tours**

P.O. Box 107
Ohiopyle, PA 15470

