

# Group Organizer Record Sheet

River Tour / Activity \_\_\_\_\_ Date \_\_\_\_\_  
 Accommodations \_\_\_\_\_ Date(s) \_\_\_\_\_  
 Additional Activity \_\_\_\_\_ Date \_\_\_\_\_

Deposit Due Date: \_\_\_\_\_

Balance Due Date: \_\_\_\_\_  
 (please mail PMT 5 days before it is due to allow for postal time.)

	Name	Raft Trip Cost Per Person	Accommodations Cost Per Person	Total Cost Per Person	Deposit Received	Date Dep. Mailed	Balance Due	Date Balance Mailed
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								
16.								
17.								
18.								
19.								
20.								

\*See back for important reminders